

**St Justus Church APCM 9<sup>th</sup> May 2021 (Zoom and face to face attendance).**

Chair: Rev Dr Helen Burn

Secretary: Samantha Murphy

Attendees:

Sid Mennie  
Jane Mennie  
Philip Smith  
Wilfred Fenton  
Jennifer Dawson  
Lucy Wheatley  
Theresa Harrison  
Karen Byrne  
Karen Hollingdale  
Alec Hollingdale  
Chris Ireland  
Andrew Coomber  
Jenny Blanshard  
Andrew Blanshard  
Adam Pyrke  
Shirley Verrall  
Eileen Smith  
John Smith  
Wendy Swattridge  
Anne Hayward  
Pat Lowrey  
Jean Eatwell  
Anne Brown  
Jayne Shillito  
Mark Shillito  
Pauline Wastell  
Peter Curran  
Chris Curran  
Trevor Clarke  
Barry Knight  
Oluwakemi Adebayo  
Hayley Usmar

**Meeting to elect two church wardens.**

1. Consent procedure explained.
2. There had been nominations received via email; Wilf Fenton was duly elected to stand as church warden.

## APCM

1. Prayer – HB opened the meeting in prayer.
2. Appointment of secretary for the meeting – Samantha Murphy PCC secretary took the minutes for the meeting.
3. Apologies – none received.
4. Approval of minutes from APCM 2020 – the minutes had been made available for the congregation to read, there were no questions, and they were approved unanimously, HB signed them as a true record of the meeting.
5. Electoral Role Report – there are currently 118 members registered on the electoral role. Four persons had been removed and two people added since the previous APCM.
6. Election of PCC representatives – this had been completed via email which AH had co-ordinated. HB thanked him for his support with this. There were five spaces to be filled

There were three nominations for PCC representatives;

Jennifer Dawson; proposed by Wilf Fenton and seconded by Alec Hollingdale  
Samantha Murphy; proposed by Alec Hollingdale and seconded by Barry Knight  
Phil Smith; proposed by Alec Hollingdale and seconded by Barry Knight

As the numbers of nominations were lower than the number of vacancies, there was no need for a vote and the members were duly elected. There remain two vacancies; the Church representation rules states that the committee can co-opt individuals onto the PCC at any time during the year.

7. PCC secretary's report – SM, full report circulated prior to the meeting. The PCC continued to hold their bi-monthly meetings via the Zoom platform due to the restrictions imposed by the pandemic. The Church building had reopened for a short period in Autumn 2020, and has now recently reopened once again. The measures required to open the building safely remains high on the PCC agenda with continuous review as the situation changes.
8. Treasurer's report – KH, church treasurer, presented the financial report via screen share, which showed the current balance, and the income and expenditure over the past year. KH advised that there would be an increase to the auditor's fees of £20.00 for the forthcoming year. KH explained that the financial position is better than was anticipated in respect of the impact of the pandemic on finances. The full report and budget for 2020/21 is available for anyone to view in the church office.  
HB thanked KH for her work with the accounts.
9. Appointment of independent examiner (Auditor) – HB proposed that the same auditor be used as previous year, Kreston Reeves, and KH seconded this proposal. It was agreed by those present at the meeting to use Kreston Reeves.
10. Vicar's report – (Full report attached).

HB showed a power point presentation, '50 days between Easter and Pentecost', via screen share. This reflected on how the Church has adapted to change when items beyond our control have been encountered. This has brought about many items that we need to consider going forward in our discipleship. The PCC will be focussing on 'A way ahead' for the church over the coming months, as we emerge from the pandemic. Some of the needs of our parish may be different, some of our volunteers may no longer be able to do what they used to, some of our activities may no longer serve our post-covid priorities, some of our

models of mission and evangelism may need to adapt. Our values, mission and vision remain the same; Valuing All, Building one Another up in Faith, and Sharing the Love of Jesus.

#### 11. Receiving of other reports –

- (i) Church Wardens report – WF (Full report attached). WF presented a summary of his report which detailed the maintenance work which had been completed throughout the year, plus the measures which had been taken to ensure the church could open safely, when allowed, following all Covid restrictions. There had been changes to the weekly services with new timings for the different types of services; online and face to face in the building. HB thanked the wardens for their work.
- (ii) Deanery Synod – WS (Full report attached). Meetings had been limited due to the pandemic; the first for the year being held over Zoom in December. An introduction to the role and activities of the Synod was provided to the new members present, and plans for future meetings arranged. HB thanked the Synod representatives for their work.
- (iii) Safeguarding – KB (Full report attached). KB advised of the ongoing importance of safeguarding to ensure that the Church and its activities are safe for children and vulnerable adults. All those on the PCC and others who have a role with any of the groups run by the Church have been trained in safeguarding and are required to keep this up to date as appropriate. KB attends parish safeguarding meetings and reports to the PCC at each meeting.  
HB thanked KB for her work as PCSO.

#### 12. Questions and Comments

Lucy Wheatley asked in there had been any weddings in the Church over the past year. HB confirmed that there had not, but there were two booked for the forthcoming year. Lucy thanked KH for making her financial report very clear to understand.

HB closed the meeting in prayer.